

Heritage Mountain Community Church

Lead Pastor Job Description

Function:

The Lead Pastor will be dynamic, have an exceptional ability to inspire outreach, willing to embrace culture by use of a variety of mediums while holding firm to sound biblical doctrine.

Qualifications:

1. Shall be an active and supportive born again member of Heritage Mountain Community Church.
2. Shall be filled with the Holy Spirit and demonstrate strong Christian disciplines in all areas of life (cf. Leadership Qualities listed in the HMCC bylaws).
3. Must have leadership, communication and administrative skills.
4. Must be willing and able to lead, organize, encourage and teach others.
5. Should be in agreement with the MB confession of faith, philosophy, direction and style of ministry of HMCC.
6. Is Reliable (faithful, available and teachable).

Responsibilities:

1. Overall responsibility for Sunday morning Services
 - o Ensuring Sunday morning Services are planned, and prepared for by all Ministry Teams
2. Sunday morning Preaching / Teaching
3. Vision casting - strategy and implementation towards the Vision
4. Selection and development of Pastoral and Administrative staff
 - o Outlining of Job Descriptions
 - o Providing direction towards roles, goals and development of Staff
 - o Monitoring of Staff / Pastoral performance including annual reviews
5. Identifying, developing and facilitating HMCC LT
 - o Personal and Group meetings
6. Congregational care as needed (hospital, illness, visitation - on 'as needed' basis)
7. On-going Conference representation
 - o Communication with MB Conference
 - o Attendance of required conference events
8. Oversee the recognizing, tracking and follow up of 'new-comers' and visitors
9. Counselling - as needed and appropriate
10. Special services: Weddings, Funerals, Baptism
11. Co-ordination of facilities and Church venues:
 - o Primary contact for use of Heritage Mountain Elementary
12. Primary contact to HMCC congregation and General Public
 - o Members / Congregation
 - o Port Moody / Tri-City Community
 - o Media
 - o Other Church bodies

